



**COGEBI**  
EXCELLENCE IN MICA

## **INFORMATION ON THE PROCESSING OF PERSONAL DATA**

**according to the Regulation of the European Parliament and the EU Council 2016/679**

The company COGEBI Group as the administrator of personal data (the "Manager"), informs you about the processing of your personal data processed Manager as an administrator within the meaning of Regulation in accordance with Regulation of the European Parliament and Council Regulation (EU) no. 2016/679 dated 27 April 2016, the General Regulation on the Protection of Personal Data (hereinafter "Regulation"). We would like to assure you that we act only for the purpose for which you have provided your personal data or to fulfil the obligations imposed on us by the law or to protect our legitimate interests.

### **I. PURPOSE OF THE PROCESSING OF PERSONAL DATA**

We process your personal data for the purpose of:

- your identification for the purpose of the contract conclusion and its subsequent performance (eg. because you're acting or contact person is listed in the contract)
- identification of goods and services, invoicing and payment
- Manager fulfilment of legal obligations (tax law, the law on accounting ...)
- enforcement of contract claims and defences against claims, business performance and asset protection and safety
- if you purchased the goods from us, you can be like our subscribers chosen to fill in our customer satisfaction questionnaire (if you are not interested in fill in the questionnaire, please respond to this email)
- if you are our customer you can be informed about our offer and new products without your previous permission (if you are not interested in send to inform about news, please respond to this email)



## II. LEGAL BASIS FOR PROCESSING

### Process your personal data because:

- negotiations to conclude contracts
- the contract fulfilment
- fulfilment of legal obligations Manager
- Manager legitimate interest in the exercise of entrepreneurial activity, exercise legal claims and defences against them, and property protection

## III. CATEGORIES OF PERSONAL DATA

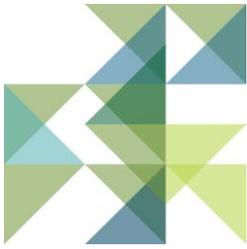
### Your process:

- identification and contact information
- information about goods, services and delivery information
- billing and payment information
- data communication between the Manager and you
- if you visit us in person, and then process the camera recordings from our premises

## IV. RECIPIENTS OF PERSONAL DATA

### Your data will not be disclosed to the third parties except for the transmission:

- for the purposes of the proper performance of the contract (eg. forwarder)
- in cases of a Manager by law or public authority's decision
- persons who provide services for Manager for the proper performance of the contract, fulfilling the obligations established in the generally binding legal regulations and to protect its interests (auditors etc.).



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## V. ADVICE ON YOUR RIGHTS

You have the right under the conditions of regulation to require the access to your personal data, data correction or deletion, processing restrictions, the right to portability of personal data to another Manager as well as the right to file a complaint with the Office for Personal Data Protection as Manager when processing personal data proceeds contrary to the Regulation. You are also under the conditions specified in the Regulation to object to the processing of your personal data on grounds of direct marketing or legitimate interest Manager. If you purchased goods from us, you may be chosen for sending you our customer satisfaction questionnaires and the offer of our new production. You have the right to object to this use of your contact data and we will terminate.

Rights (eg. The withdrawal of consent or objection) can applied and your questions or comments can be send to us through:

- email - [sekretariat@cogebi.com](mailto:sekretariat@cogebi.com)
- address - COGEBI a.s., Vozicka 2104, 390 02 Tabor, Czech